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Adding blog posts to dunnsolutions.com

- 1. Go to http://www.dunnsolutions.com/content/login
- 2. Login using your Active Directory credentials (the same login you use for the Dunn network)
- 3. From the top navigation mouse over "Knowledge Center" and select "App Dev Blog" or "Analytics Blog" depending on where you want add a new post



4. To add a new post, click on the "Add Blog Entry" link



5. On the New Blog Entry screen you can draft your blog. Fill in the Title and enter your Content

6. Expand the Categorization section below (if it is not already expanded) to add tags to your entry. Simply start typing the word you want to add as tag and then click "Add" button

Abstract				
Categori	zation			
Content				
Q Select				
Content Ty	pe			
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Industry				
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Solution				
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Webinar Se				
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Tags 🚽				
+ Add	Q Select	Suggestions		

7. To save your blog, click "Save as Draft". You can also "Preview" the entry or "Submit for Publication" if your entry is completed

Save as Draft	Preview	Submit for Publication	Cancel	
Related Assets				
Categorization				

Adding images to your blog entry

1. In the blog editor, click on the image icon to add an image



2. The Image Properties window will display. Click the "Browse Server" button



3. The Resources Browser window will display. Click on the Global folder

§ Resources Browser - Goo	gle Chrome	0 11
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Resource Type Document ▼		•
	10192 - Global	
	Create New Folder Upload a new file in this folder Choose File No file chosen	Upload

4. Navigate to the "blog" folder, then select an existing sub-folder or create your own

	Resource Type Document	/10192 - Global/blog/
	Liframeworks Dog cs screenshots Registration Events	ankit blog_pics Anthony Blogs Bl Blog Pics Brandon Blogs Caroline Blogs Chris Freund Enk Chen lat Ivan Blogs Kayva Blogs Li An Blog New blog headers Payas Tikotekar Blog Predictive Analytics Raieeva Blogs
		Rohit Blog
		id blog
		side-image-box
S		Sourav Blogs
		Swetha Blog
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So		Create New Folder Choose File No file chosen

5. To upload your image, click the "Choose File" button, select the image on your machine and then click "Upload"



6. Your image should display in the list. Select the image filename to add it to your entry

15	Table 2 - Part 2.jpg
ogs	Pic1 AnalyticSolutionLandscape.png
20 1 headers	Pic2 AzureLandscape.png
kotekar Blog	Pic3 DemoLandscape.jpg
e Analytics	Pic1 AnalyticSolutionLandscape.jpg
Blogs	Pic2 AzureLandscape.jpg
D	
ge-box	
llogs	

7. You will now see a preview of your image in the Image Properties window. You can add "alt" text for your image, adjust the width/height and set the alignment. When you are happy with your adjustments, click the OK button

Image Info	<u>Advanced</u>			
URL			Browse Se	nier
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Alignment				

8. The image is now in your blog entry! Hooray!!



Allow Pingbacks (
 Allow Trackbacks (

Editing images in your blog entry

1. If you need to adjust an image which has already been added to your blog entry, **right click** it to open the Image Properties window



🕑 Allow Pingbacks 🥯

